



# Application Guidelines for Shinshu University Japan Studies Intensive Program Spring semester/ 2022 (April - September, 2022)

CAUTION!!! This program might be cancelled or there might be the case that we cannot accept any of applicants due to the unavoidable circumstances such as the policy for the COVID-19 of the Japanese government!!!

## 1. Requirements

Eligibility	■ For your entire study period at Shinshu University, you must be enrolled as a degree seeking undergraduate or postgraduate student at a university that has a Shinshu University Japan Studies Intensive Program (*1) Agreement with Shinshu University. Students whose main purpose is to conduct research are not eligible for this program. (*1 hereinafter referred to as "Intensive Program")
Grade	■ NR
Japanese Language Ability & Other Requirements	■ If you wish to study mainly Japanese/ NR
	■ If you wish to study major subjects/ You are required to prove your Japanese language skills to understand a lecture of major subjects you wish to take.
	■ Other Requirements: You are requested to respond to our requests. (e.g. filling out of questionnaire we ask you to do so, participating international exchange activities/programs in/out of the campus willingly.)
	■ If you wish to pursue postgraduate study in a specific field at Shinshu University, you cannot apply for this program. However, you can prepare for it as a research student without tuition fees for up to one year before you enter postgraduate school. Please contact us for further information.

## 2. Classroom Language

■ JAPANESE Most of the classes are taught in Japanese.

## 3. Course Registration Limitation

■ You can take classes up to 12 Koma per week. (1 Koma = 90-minute class)

## 4. Requirements for Completion

■ The number of credits required to complete the Intensive Program is at least 5 credits. You are also requested to make a presentation at the end-of-the program presentation.

## 6. Program Fee - University Dormitory - Other Expenses

■ Program Fee/ JPY 200,000/ per student  
 ■ University Dormitory/ Our dormitories are not available for Intensive Program students. We will provide you apartments' information to you.  
 ■ Other Expenses/ Hotel charge for the certain days just after landing in Japan.  
 All the passengers from the overseas are required to stay in a hotel room to see their health status. Details will be announced later.

## 7. Scheduled Academic Calendar for the Spring semester of 2022

Arrival Date	March 31	Study Tour	*TBA (might be cancelled)
Guidance	April 1 – April 7	Final Examination Period	July 29 – August 8
Placement Test & Interview	April 1 – April 7	End-of-Program Presentation	early August
Registration at City Hall	April 1 – April 7	Summer Break	August 9 – late September
Placement Test Results Announcement	April 1 – April 7	Academic Transcript	late September
Registration for Classes	April 18		
Spring Semester Period	April 8 – July 28		



## 8. Application Deadlines & Procedures - Screening & Results

(1)	Application Package Basic Data #1-4 Deadline <u>November 30, 2021</u>	Applicants fill out the Application Package Basic Data #1 - 4 and mail to the program coordinator. The program coordinator sends them to us at the following address: kouno_yukiko@gm.shinshu-u.ac.jp
	Other forms / documents / items Deadline <u>December 22, 2021</u>	Applicants prepare other forms / documents / items and submit them to the program coordinator. The program coordinator sends them to us. Our mailing address is as follows:
	Mailing Address	3-1-1 Asahi, Matsumoto, Nagano 390-8621 JAPAN Phone +81-263-37-3402 / Fax +81-263-37-2181
(2)	Screening & Results	GEC will conduct screening the forms and other documents listed below, and will inform the results <b>by the end of December, 2021</b> . Acceptance letters will be mailed to partner universities at the same time. <b>Attention! We may have to place a limitation to the number of the students to be accepted.</b>

## 9. Application Deadlines

	Application Package Basic Data #1-4	November 30, 2021
Attachment 1	Check List	December 22, 2021
Attachment 2	Certificate of Health	
Attachment 3	University CO-OP Insurance Application Form	
	3 passport-size photos 40mm (H) ×30mm (W) (taken within the last 3 months, upper body, no covered head, full face)	
	Latest Transcript	
	Certificate of bank deposit balance (must be equivalent of JPY 500,000) or a certificate of scholarship recipient. *Bank account holder's name shall be the same as the person who covers the expenses.	
	Copies of passport (photo page and landing permission stamp page if you have ever come to Japan)	
	Copy of certificate of Japanese language proficiency if any	

## 10. Section You Belong to - Your Adviser & Contact Person

Students under the Intensive Program will belong to GEC, and GEC professors will be their advisers. If you have any questions, please contact:

Adviser : Naho Shimodaira (Ms.), Specially-appointed Professor, Shinshu University Center for Global Education and Collaboration

E-Mail	shimo@shinshu-u.ac.jp
TEL / FAX	Tel: +81-263-37-3069 / FAX : +81-263-37-2181
Address	3-1-1 Asahi, Matsumoto City, Nagano, Japan 390-8621
Contact Person: Yukiko Kouno (Ms.), Shinshu University Division of International Planning	
E-Mail	Kouno_Yukiko@gm.shinshu-u.ac.jp
TEL / FAX	Tel : +81-263-37-3402 / Fax : +81-263-37-2181
Address	Same as above



## 11. Available Classes

- Intensive Program students can take courses from the following list **【1】～【3】**.
- Please note that almost all the subjects except language subjects are taught in Japanese. And you cannot take the language subjects other than Japanese subjects.
- If your Japanese language skill is not sufficient or if the class capacity has already been reached, you may not be accepted into the class (es) you wish to take.

All syllabi for 2021 can be found at the following website. (Japanese only)  
<https://campus-3.shinshu-u.ac.jp/syllabusj/Top>

The following is a list of classes offered by GEC in the academic year of 2021.

### 【1】Japanese-related Subjects

#### Intensive Japanese Language Subjects Offered by GEC / Matsumoto Campus

Classes	Contents	Number of Koma ( per week )
Class A	For the students who wish to learn from Japanese character; Hiragana & Katakana	9 Koma
Class B	For the students who have studied basic Japanese	9 Koma
Class C	For the students who can communicate in Japanese language but not enough	9 Koma
Class D	For the students who can communicate in Japanese language but not enough	9 Koma
※Class formation might be changed for the academic year of 2021. You can find GEC 2021 syllabus at: <a href="https://campus-3.shinshu-u.ac.jp/syllabusj/Search?Code=R2">https://campus-3.shinshu-u.ac.jp/syllabusj/Search?Code=R2</a>		1 koma = 90-minute class

#### Class A / Matsumoto Campus

Spring Semester (Apr. - Sep.)			Fall Semester (Oct. - Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (A)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (A)	Class hours and credits are the same as the Spring semester
Japanese; Conversation (A)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (A)	
Japanese; Reading/Writing (A)	(1 koma/wk) × 15 wks	1	Japanese; Reading/Writing (A)	
Japanese; Practical Conversation (A)	(1 koma/wk) × 15 wks	1	Japanese; Practical Conversation (A)	
Japanese; characters (A)	(1 koma/wk) × 15 wks	1	Japanese; characters (A)	
Credit Total		9		

#### Class B / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (B)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (B)	Class hours and credits are the same as the Spring semester.
Japanese; Conversation (B)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (B)	
Japanese; Kanji (B)	(1 koma/wk) × 15 wks	1	Japanese; Kanji (B)	
Japanese; Reading/Writing (B)	(1 koma/wk) × 15 wks	1	Japanese; Reading/Writing (B)	
Japanese; Practical Lesson (B)	(1 koma/wk) × 15 wks	1	Japanese; Practical Lesson (B)	
Credit Total		9		



## Class C / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (C)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (C)	Class hours and credits are the same as the Spring semester
Japanese; Conversation (C)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (C)	
Japanese; Reading/Writing (B)	(1 koma/wk) × 15 wks	1	Japanese; Reading/Writing (B)	
Japanese; Practical Lesson (C)	(2 koma/wk) × 15 wks	1	Japanese; Practical Lesson (C)	
Japanese; Kanji (C)	(1 koma/wk) × 15 wks	1	Japanese; Kanji (C)	
Credit Total		9		

## Class D / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)		
Course Title	Class Hours	Credits	Course Title	r	
Japanese; Grammar (D)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (D)	Class hours and credits are the same as the Spring semester	
Japanese; Conversation (D)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (D)		
Japanese; Kanji (D)	(1 koma/wk) × 15 wks	1	Japanese; Kanji (A) or (B)		
Japanese; Practical Lesson (D)	(2 koma/wk) × 15 wks	2	Japanese; Practical Lesson (D)	(1 koma/wk) × 15 wks	1
			apanese; Reading/Writing (B)	(1 koma/wk) × 15 wks	1
Credit Total		9	Credit Total		9

## Japanese Language & Japanese Culture Subjects / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)		
Course Title	Class Hours	Credits	Course Title		
Reading (Japanese Language) A- I	(1 koma/wk) × 15 wks	1	Reading (Japanese Language) II	Class hours and credits are the same as the Spring semester	
Reading (Japanese Language) B- I	(1 koma/wk) × 15 wks				
Writing (Japanese Language) A- I	(1 koma/wk) × 15 wks	1	Writing (Japanese Language) II		
Writing (Japanese Language) B- I	(1 koma/wk) × 15 wks				
Listening (Japanese Language) I	(1 koma/wk) × 15 wks	1	Listening (Japanese Language) II		
Oral Expression (Japanese Language) I	(1 koma/wk) × 15 wks	1	Oral Expression (Japanese Language) II		
Advanced Business Japanese	(1 koma/wk) × 15 wks	1			
Grammar (Japanese Language) I	(1 koma/wk) × 15 wks	1	Grammar, (Japanese Language) II		
Japanese Society and People I	(1 koma/wk) × 15 wks	2			
Japanese Martial Arts & Traditional Culture I	(1 koma/wk) × 15 wks	1	Japanese Martial Arts & Traditional Culture II		
			The World of Business in Japan	(1 koma/wk) × 8 wks	1
			Career Development for International Students	(1 koma/wk) × 8 wks	1
Credit Total		9	Credit Total		8

\*The above subjects might be changed for the academic year of 2022.



## 【2】Subjects Offered by the School of General Education (SGE) / Matsumoto Campus

Essential basic subjects and basic science subjects.  
cf. <https://www.shinshu-u.ac.jp/faculty/general/c-subject/>

## 【3】Major Subjects & Introductory Major Subjects Offered by the Faculty of Arts, Faculty of Economics and Law, and Faculty of Science / Matsumoto Campus

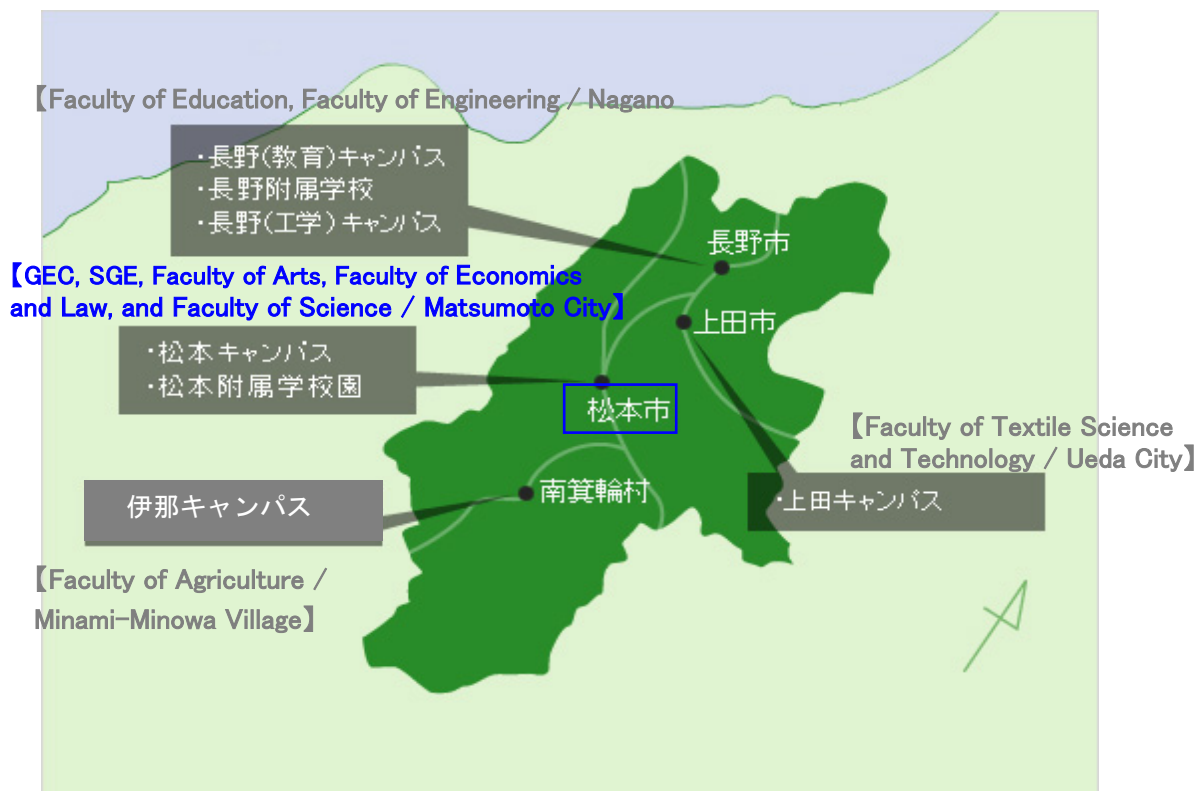
If you are permitted by the teacher(s) of the subject(s) you wish to take, then you can take the subject(s)

### **Be Aware ! Class Registration for the Subject(s) of 【2】 & 【3】**

In order to take subjects provided by the SGE and the faculties (Arts, Economics and Law, and Science), you may be required to prove your Japanese language ability. However, in case that the class you wish to take has a capacity limitation and it already has an excess number of students, you may not be allowed to take that class.

## 【 ATTENTION!!! 】

The other four campuses (Faculty of Education, Faculty of Engineering, Faculty of Agriculture, and Faculty of Textile Science and Technology) are located far away from Matsumoto Campus. Therefore, you cannot take the major subjects of those four faculties during participating the Intensive Program.





12. Course Registration Limitation	
Limitation	Intensive Program students can take classes up to 12 <i>koma</i> per week. (1 <i>koma</i> is a class of 90 minutes)
13. Course Registration Deadline ▪ Procedure	
When / How	After arriving here, you take a placement test and will be categorized according to the test result ⇒ fill in the registration form ⇒ get your adviser's approval/advice ⇒ submit the form to the GEC by the designated day (Mid April)

14. Evaluation of Academic Results ▪ Academic Transcript ▪ Credit Transfer Policy	
Evaluation of Academic Results	The evaluation of grades of classes will be conducted by each class instructor.
Academic Transcript	Academic Transcript will be provided around early October, 2022. The transcript includes course titles, grades, and the number of credits you earned. Please refer to the academic transcript sample on the page 7.
Credit Transfer Policy	It is the matter of your home university if the subjects, grades, or/and credits earned at Shinshu University are transferable. We advise you to ask the coordinator of your home university about the credit transfer policy in advance.

15. Requirements for Completion ▪ Certificate of Completion	
Requirements for Completion	The number of credits required to complete the Intensive Program is at least 5 credits. All the Intensive Program Students also have to make a presentation in Japanese or English at the end-of-the program presentation. The president of Shinshu University shall determine completion on decision in the Shinshu University International Liaison and Coordination Committee.
Certificate of Completion	The president of Shinshu University shall award a certificate of completion to you if you meet the above requirements.

16. Insurance (Intensive Program Students are required to take out the following insurances)	
National Health Insurance	about ¥1,800 per month <a href="https://www.city.matsumoto.nagano.jp/smph/kenko/kyuhu/kanyuu_yaeru.html">https://www.city.matsumoto.nagano.jp/smph/kenko/kyuhu/kanyuu_yaeru.html</a>
Univ. CO-OP Insurance	about ¥14,000 Life & Fire mutual Insurance with Personal Liability Insurance and for death of parent or benefactor <a href="https://hoken.univcoop.or.jp/index.html">https://hoken.univcoop.or.jp/index.html</a>

17. Pick Up Service and Access from Major Airports	
Pick Up Service	N/A
Access from Major Airports	We will send you a handbook "Pre-Arrival Information" that includes access information from major airports to Matsumoto. You can also find how to travel to Matsumoto in the following websites: <a href="https://visitmatsumoto.com/access/">https://visitmatsumoto.com/access/</a>

**SHINSHU UNIVERSITY**  
**Center for Global Education and Collaboration**

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Tel: +81-263-37-3360 Fax: +81-263-37-2181

**SAMPLE**

**TRANSCRIPT OF ACADEMIC RECORD**

STUDENT NUMBER :	18REXXXX	ORDER NUMBER :	XXXXXX
NAME :	XXXX XXXXX	DATE OF ISSUE :	March 31, 2019
Date of Birth :	May X, 1998	International Center	
Date of Admission :	October 1, 2018		

Subjects / Course Title	Year	Grade	Credits
SEMINAR : Hospitality for sporting events	2018	S	2
Comparative Arguments Focused on Japanese and Chinese Cultures Seminar	2018	A	2
Japanese Reading II	2018	S	1
Japanese Writing II	2018	S	1
Japanese Language II (Listening & Vocabulary)	2018	B	1
Japanese Condition (Culture and Japanese Language)	2018	S	2
Japanese Society and people II	2018	S	1
Japanese; Upper Intermediate (Grammar)	2018	A	1
Japanese Martial Arts and Traditional Culture II	2018	B	1
Academic Japanese 1- II	2018	B	1
Multi-Cultural Understanding	2018	A	1

I hereby certify that the above transcript is true and correct.

Signature:

Tanaka, Kisyoshi

Director, Center for Global Education and Collaboration,  
Shinshu University, Japan

**GRADING SYSTEM**

S : excellent : 90 - 100  
A : very good : 80 - 89  
B : good : 70 - 79  
C : satisfactory : 60 - 69

**UNITS OF CREDIT**

Credit for academic work in the University is awarded in semester units.  
The academic year is divided into two semesters of 15 weeks each.  
One credit is granted for 45 hours of study, composed of formal teaching and student preparation.



## Information *Living Cost*

### Living Cost

Please refer to the website of STUDY in JAPAN (JASSO) URL as follows. But please be aware that their information is not always up to date. The website is available in English, Chinese, and Korean.

<https://www.studyin-japan.go.jp/ja/life/livingcost-price/>

#### <Food Prices>

For example: The prices of the food as of October, 2021 (@ the supermarket near the campus)  
loaf of bread ¥200, rice 5Kg ¥2,000, milk ¥200, 10 eggs ¥250, beef 100g ¥250~,  
pork 100g ¥200~, 3 slices of salmon ¥490~, potato ¥80, cucumber ¥60,  
carrot ¥60, cabbage ¥170~, Cup Noodle ¥160, Toilet paper ¥50/roll

SEIYU <https://www.seiyu.co.jp/pb/mo/>

DELICIA <https://tokubai.co.jp/%E3%83%87%E3%83%AA%E3%82%B7%E3%82%A2/9302>

#### <Public Utilities Charge>

Approximately ¥10,000~15,000 depends on the contract of the apartment.

## Information *Real-estate Office & Apartment*

### Rear-estate Office

YOSHIDA SHOJI <http://www.0263324432.com/>

Sun Heights Apartment  
(about 10 minute walk to  
the campus)



(As of October, 2021)

Deposit ¥29,000

Key Money ¥29,000

Rent ¥29,000~/month

Utility bills charged amount/month

Free Wi-Fi

Share House YUKIWARISO  
(about 10 minute walk to  
the campus)

<https://yukiwari.sumomo.ne.jp/>



(As of October, 2021)

No Deposit No Key Money

No Cleaning expense

Rent + electricity ¥26,000~/month

(including utility bill for the  
common space)

Free Wi-Fi